

May 2025

Dear Valued Client,

With the arrival of summer, we're embracing the sunshine while ensuring your office remains fully supplied. From May 27th - August 29th, we'll be operating under our summer schedule.

## OUR SUMMER HOURS ARE:

**MONDAY - THURSDAY** — 8:00 AM - 5:00 PM  
**FRIDAY** — 8:00 AM - 1:00 PM

**Please note:** To ensure Monday delivery, please place your order by **12:00 pm on Fridays** during this period.

While the hours are changing, our commitment to providing you with exceptional service remains steadfast. Should you have any questions or require assistance, please do not hesitate to reach out to us.

Your understanding and cooperation are greatly appreciated as we continue to strive to meet your needs.

Wishing you a wonderful summer filled with sunshine and joy!

- THE TEAMS AT

